



NMLSTA Board of Directors Meeting Agenda

January 16, 2022
Eastern Time 1:00-2:00 p.m.
Central Time 11:00-12 p.m.
Pacific Time 10:00 p.m.
UK Time: 7:00-8:00 PM

I. **Call to Order:** Meeting called to order by Edralin Pagarigan at 1:00 pm Eastern Time.

II. **Roll Call:**

Edralin Pagarigan	X
Alison Seymour	X
Elizabeth (Liz) Martinez	X
Jodie Harnden	X
Anne Farley Schoeffler	X
Sergio de Alba	X
Kathy Ann Biernat	X
Kathy Brooks	
Loris (Lori) Chen	X
Covey Denton	
Barbara Dunham	
Peter Kelly	X
Mary Lou Lipscomb	X
Corinne (Cori) Nelson	X

Bailey O'Reilly	X
Melissa Sleeper	X
Kristin Slota	
Corydon Strawser	X
Elizabeth Weissman	
Heather Anglin	

III. Minutes from December 6, 2021 meeting: A motion to accept the meeting minutes as they stand was made by Mary Lou Lipscomb and seconded by Alison Seymour. The motion passed unanimously.

IV. OLD BUSINESS

A. Constitution Committee – Anne

1. Marked-up [Constitution](#) color coded according to committee working dates. Document has been “cleaned up.”
2. Lawyer needed to review proposed changes to the constitution. Lawyer has estimated 2-3 hours, \$460/hour plus out of pocket expenses. Budget does not contain line item for nor funds for these fees. (Refer to Treasurer’s Report C.) Mary Lou Lipscomb made a motion to move funds from money market account to checking account to pay fees for lawyers to look over and approve constitution. Lori Chen seconded the motion. Discussion regarding funding needed to assist in maintaining non-profit status with IRS (Lori Chen) and good standing of NMLSTA (Alison Seymour). Suggested to place a cap on cost and in response to attorney. (Alison Seymour) Mary Lou Lipscomb amended motion to move funds from money market account to checking account, not to exceed \$2000, to cover cost of attorney review of constitutional changes. Lori Chen seconded. Motion passed unanimously with quorum.

B. Elections Committee- Anne

1. There are candidates for Treasurer and President Elect. Letter soliciting board candidates to send to personal contacts found in shared drive. Information regarding elections will be shared with membership. Suggested new board members to be introduced at NSTA in Houston.
2. Alison Seymour and Edralin Pagarigan will announce vote to approve changes in at NSTA in Houston.
3. Email glitch regarding Hurd award has been fixed. Alison Seymour contacting membership with change via email. Deadline extended to 1/31/22. Review committee will be contacted.

C. Treasurer’s Report

1. The budget lacks line item for legal fees for review of proposed changes to constitution. Funds will need to be moved from money market account to checking account to cover legal review.

Checking	\$1,823.26
CD	\$22,222.78
Money Market	\$16,880.67
Mainshare	\$80.00
Total	\$41,006.71

(Note: [Treasurer's Report 1.16.22](#) and all others accessible via drive.)

- D. NSTA Conference in Houston - c/o Mary Lou
 - 1. Membership meeting room accommodates 36. Board suggested to not pay the required fee of \$500 to rent a projector and screen.
 - 2. Share-a-Thon will be held in a ballroom following the Elementary Extravaganza so no decorations are needed. Emails will be sent to those who previously expressed interest in presenting.
 - 3. Send Mary Lou email regarding acceptance status of your proposals.
 - 4. Planning for Chicago will begin as soon as Houston's conference concludes.
 - 5. Contact Alison Seymour, Edralin Pagarigan, and Mary Lou Lipscomb with ideas regarding the membership meeting.
- E. Awards Committee – Alison Seymour and Bailey O'Reilly
 - 1. Remaining winner of We Are Thankful claimed prize. All prizes have been redeemed.
 - 2. FOSS had agreed to financially support Hurd Award.
- F. Idea-of-the-Month – Anne/ Edralin
 - 1. Next author send idea to Anne Schoeffler and Edralin Pagarigan.
- G. NSTA Strategic Plan (infographic) – Melissa Sleeper
 - 1. NSTA Strategic Plan released last week. Development was 2 year process with many stakeholders, outside consultants, AOA, as well as informal and formal science academic organizations. Goal to keep document at 1 page. Action points will come out at later date. Positive feedback provided. Contact Melissa Sleeper with additional questions. NSTA released a new Strategic Plan which has been public since December. Development was a multi-year task and Melissa Sleeper was asked to join last year.

V. NEW BUSINESS

- A. Committee Reports
- B. AoA (Association of Affiliates) – Melissa Sleeper
 - 1. Biannual NMLSTA report developed and submitted by Melissa Sleeper, who is the retiring chair of AoA. Her 3 year rotation ends in June. NSTA does onboarding in June for their new officers and usually include AoA representatives. Attending helps understanding the workings of NSTA.
 - 2. Suggested to seek new NMLSTA AoA representative now so they may participate in NSTA onboarding for new leadership this spring. AOA meets twice/year, are invited to NSTA monthly meetings, which are held the first Thursday of each month, in a non-voting capacity, serve a 3 year term. Alison Seymour or Edralin Pagarigan will need to appoint member to this position.
- C. Good of the Order
 - 1. The topic of who qualifies for awards was brought up and discussed. Are NMLSTA Board members or non-members eligible? Alison Seymour and Bailey O'Reilly will develop document for Board members to enter their ideas and send

out a document link when it is ready. Please enter your comments so the discussion regarding explicit guidelines may continue at next month's meeting.

- VI. Motion to adjourn made by Alison Seymour and seconded by Mary Lou Lipscomb. Motion passed unanimously. Meeting adjourned at 2:01pm Eastern Time.